

Hillel Loew

EDUCATION

June 2013	LONDON SCHOOL OF ECONOMICS <i>Master of Public Administration and Government</i>	London
June 2012	PEKING UNIVERSITY <i>Master of Public Policy</i>	Beijing
June 2010	SCIENCES PO (PARIS INSTITUTE OF POLITICAL STUDIES) <i>Master of Public Affairs</i>	Paris

WORK EXPERIENCE

August 2019 - February 2021	OFFICE OF THE UNDER-SECRETARY-GENERAL FOR THE UN 75TH ANNIVERSARY <i>Special Assistant to the Under-Secretary-General</i>	New York
	<ul style="list-style-type: none">• Facilitated front office support functions for the Under-Secretary-General including preparations of meetings, travel planning, team management, administrative and human resources strategies.• Drafted talking points, speeches and official correspondence for the USG• Successively helped fundraise and manage a USD 11.5 million budget for the UN 75th anniversary initiative, a global citizen consultation on the future of the UN.• Built partnerships on UN 75 with Member States, UN Departments, Agencies, Funds and Programmes.• Administered a seed funding project in direct liaison with 124 Resident Coordinators offices.• Supported the USG in his concurrent mandate as Special Adviser to the Secretary-General on Digital Cooperation	
January 2018 - July 2019	UN DEPARTMENT OF POLITICAL AFFAIRS (DPA) <i>Associate Political Affairs Officer, Asia-Pacific Division</i>	New York
	<ul style="list-style-type: none">• Researched political developments and conflict dynamics in Asia, with a focus on ASEAN-UN Partnership, Philippines, Indonesia, Nepal, Maldives and Timor-Leste• Drafted briefing material and talking points for the Secretary-General and DPA senior officials• Organized ASEAN-UN meetings, including ASEAN-UN Ministerial meeting and high-level events• Backstopped DPA Liaison Offices in Nepal and Jakarta, including operational and logistical support.• Organized high-level visits for UN political mediation in conflict-affected countries.	
March 2016 - December 2017	UN WORLD FOOD PROGRAMME (WFP) <i>Operations Centre Officer, Division of Emergencies, WFP HQ</i>	Rome
	<ul style="list-style-type: none">• Prepared daily and weekly operational briefs on political, security, and humanitarian developments for the WFP Executive Director and Executive Management.• Facilitation of emergency operations information flow from country and field offices to WFP HQ Operations Centre.• Oversight for West Africa, then Asia-Pacific regions, supporting emergency responses to Central African Republic, DR Congo, and Lake Chad Basin crises and Myanmar refugee crisis.	
July- September 2017	UN WORLD FOOD PROGRAMME (WFP) <i>Reports and Donor Relations Officer, Niger Country Office</i>	Niamey, Niger
	<ul style="list-style-type: none">• Support mission to strengthen operational information management and reporting in Niger.• Developed a donor engagement strategy for Niger and the Lake Chad Basin crisis.	
June 2014- May 2015	UN DEVELOPMENT PROGRAMME (UNDP) <i>Policy Analyst, South-South Cooperation Unit</i>	Beijing
	<ul style="list-style-type: none">• Managed a US\$ 2.4 million portfolio of trilateral cooperation projects between UNDP, China, Cambodia, Burundi and Malawi.• Drafted and disseminated publications and research reports on China's foreign aid policy and global development issues.• Liaised between Chinese government officials and Ministries in recipient countries for project management and sharing best practices.	

- March 2012 **INTERNATIONAL SECURITY FORCES TRAINING SCHOOL (EIFORCES)** Yaounde, Cameroon
Peacekeeping Analyst
- Delivered training to senior African military officials upon their assignment to UN peacekeeping operations.
- September 2010 **OFFICE OF THE PRESIDENT OF FRANCE** Paris
- January 2011 *Press Affairs Associate, Office of the Press Secretary*
- Conducted political research on international media ahead of presidential visits abroad and bilateral meetings.
 - Revised drafts of presidential speeches and prepared talking points on international affairs for the government spokesman during press conferences.
- July-December 2009 **UN DEPARTMENT OF POLITICAL AFFAIRS (DPA)** New York
Research Assistant, Asia-Pacific Division
- Researched political developments and conflicts dynamics in Southeast Asia.
 - Produced background notes and talking points for the Secretary General and senior UN officials.
 - Attended and drafted analytical notes of Security Council meetings.
- September 2007 **PEACEBUILDING RESEARCH GROUP** Tokyo and Dili, East Timor
- June 2009 *Research Assistant to the former Special Representative of the UN Secretary-General for Timor-Leste*
- Prepared research reports on transition strategies for UN peacekeeping missions in Timor-Leste.
 - Participated in a peace mediation mission to Timor-Leste in September 2007 following parliamentary and presidential elections.
 - Drafted a Recommendation report to the President of Timor-Leste and for UNMIT peacekeeping mission.
- March-August 2007 **UN OFFICE FOR PROJECT SERVICES (UNOPS)** Tokyo
Japan Operations Center Assistant
- Drafted analytical briefs on Japanese foreign aid policy for UNOPS HQ strategic planning.
 - Reviewed UNOPS project proposals from field offices and liaised with Japanese Foreign Ministry
- August 2006 **UN HIGH COMMISSIONER FOR REFUGEES (UNHCR)** Tokyo
-February 2007 *Legal Protection Assistant*
- Drafted legal advisory opinions for the Japanese Ministry of Justice on asylum policy
 - Provided support and legal guidance to refugees and asylum seekers in Japan.

PUBLICATIONS

Primordial leadership: Peacebuilding and National Ownership in Timor-Leste, UN University Press, 2013 (Research Assist)
China's Second White Paper on Foreign Aid, UNDP China Issue Brief, August 2014
The Ebola virus and China's response, UNDP China Issue Brief, December 2014
China's humanitarian aid, UNDP China Issue Brief, May 2015